



PEC
Manager



archiving, certifying, sharing

DOCUMENT MANAGEMENT
OPTIMIZED FOR CEM



Document management optimized for CEM

AUTOMATIC AND SECURE ARCHIVING AND SAVING CERTIFIED ELECTRONIC MAIL
INTEGRATED WITH ALL YOUR DIGITAL DOCUMENTS

CONTEXT AND SOLUTION

Certified Electronic Mail (CEM) is the electronic legal domicile that every organization should declare. A tool destined to enhance the exchange of electronic documents among citizens, institutions and companies.

PEC Manager is the software solution created for small companies, professionals, law firms and consultants that consider CEM to be the first step towards a new system of archiving, certifying and sharing knowledge.

Using PEC Manager means organizing archives in digital format, gradually eliminating paper, which has become a slow, expensive and insecure medium. With digital signature and timestamp, electronic documents can be transformed into digital documents that are legally compliant. Thanks to the cooperative workflow engine, integrated in PEC Manager, you can share files, attachments and folders both in the office and on the Internet.

PEC Manager is the application that improves document management and makes your business more efficient.

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PEC MANAGER OVERVIEW

- CEM Management: automatic management of CEM (RX/TX) documents and receipts, integration of up to 5 CEM mailboxes.
- Multi-user: up to 5 users can share their documents.
- Document management: unlimited archiving of email and files.
- Scanner management: connection to digitization devices to convert paper documents into digital ones.
- PDF Conversion & Notes: conversion of digitized documents into PDF format and management of notes.
- Search engine: a powerful search engine to navigate your document archive.
- Organization chart: defining up to 5 users from your organization chart.
- Workflow collaboration: a set of functions to share and track all actions performed on the document.
- Folder & Attachment: a set of functions to manage electronic attachments, folders, drawers and cabinets.

Key Points

- Completely free, download from the www.siaav.com website
- Developed from the innovative technologies of the Siav platform, which boasts thousands of installations around the world
- Easy to install, configure and use
- Upgradable via the Internet
- A single archive for CEM, email and all digital documents
- Scanner interface to manage even paper documents
- Integration with innovative outsourcing services: remote backup, web publication, on-line postal services and digital preservation

Register on www.siaav.com to download PEC Manager for free.

